

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

OCTOBER 27

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on October 27, 2020 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones and Jim VanDeGrift (Jonathan Sams was absent)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson (phone), Brian Elleman, Dave Seibert and Brad Edrington (phone).

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on October 12, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Brian Elleman, Assistant Fire Chief, informed the Board that a position for a Part Time EMT/FF2 has been posted and both he and Chief Jameson have recommended Tyler Polen to fill the position effective October 12, 2020 at the rate of \$17.00 per hour. Mr. VanDeGrift made a motion seconded by Mr. Jones to approve hiring Tyler Polen for Part-Time EMT/FF2 effective October 12, 2020 at the rate of \$17.00 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-07**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman, informed the Board that a position for a Part Time EMT/FF2 has been posted and both he and Chief Jameson have recommended Jonathan Patrick to fill the position effective October 12, 2020 at the rate of \$17.00 per hour. Mr. VanDeGrift made a motion seconded by Mr. Jones to approve hiring Jonathan Patrick for Part-Time EMT/FF2 effective October 15, 2020 at the rate of \$17.00 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-08**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman, informed the Board that a position for a Full Time Paramedic/FF2 has been posted and both he and Chief Jameson have recommended Nickolas Kamaka to fill the position effective November 9, 2020 at the rate of \$17.00 per hour. Mr. VanDeGrift made a motion seconded by Mr. Jones to approve hiring Nickolas Kamaka for Full Time Paramedic/FF2 effective November 9, 2020 at the rate of \$17.00 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-09**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman, informed the Board that a position for a Part Time Paramedic/FF2 has been posted and both he and Chief Jameson have recommended Adeline Kieren to fill the position effective November 7, 2020 at the rate of \$19.00 per hour. Mr. VanDeGrift made a motion seconded by Mr. Jones to approve hiring Adeline Kieren for Part Time Paramedic/FF2 effective November 7, 2020 at the rate of \$19.00 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-10**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman, requested authorization to purchase twenty sets of turnout gear for an approximate amount of \$49,180.00 from Fire Safety Services. The gear will be purchased using Cares Act Funding. Mr. VanDeGrift made a motion, seconded by Mr. Jones to authorize the purchase of turnout gear in the amount of \$49,180.00 from Fire Safety Services using Cares Act Funding. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-11**. (A copy of the resolution will be included in the minutes.)

Assistant Chief Elleman reported to the Trustees on Covid numbers within the departments.

Chief Jameson gave the Trustees a report on his activities on Task Force One in Lake Charles Louisiana following hurricane Delta. Winds gusted to over one hundred miles per hour and the storm surge was over nine feet. Chief Jameson's crew conducted well-being checks, search missions and structural assessments. Chief Jameson expressed his appreciation to all members of his staff that stepped up while he was deployed; a special thanks to Assistant Chief Elleman for taking the lead while he was out, Captain Frank Tone, Captain Jon Paul Campbell, Captain John Seckel and their crews for all they did to support their crews. Chief Jameson reported with pride that the Ohio team in Lake Charles collected the most wave points than any other state down there. The points are collected by GPS from a grid system of the area being served. The Trustees expressed their thanks to Chief Jameson for serving on the Task Force One Mission.

Chief Jameson informed the Board that Captain Campbell, Captain Seckel and Brad Edrington did a great job assisting a resident that fell off a ladder while cleaning out gutters.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor informed the Board that his crew painted the east side of the garage doors and they look great. The Township was checked for dead trees and branches needing cut down. Those that were small enough were done by hand. Steve Schnetzer has been using the boom mower with great results. Black top and crack sealer work is being completed. Flower beds around the station have been pruned, weeded and winter ready. The next tasks will be to get the big equipment ready for snow plowing.

Administration:

Dave Seibert, Maintenance Technician, informed the Board that the water heaters for Station 32 need replaced. The tanks are large commercial gas water heaters that are original to the building in 2006. One has completely failed and cannot be repaired. The second one has not yet failed but has to be removed to replace the other. Mr. Seibert recommended replacing both at the same time as the most practical and cost saving solution. Four quotes were obtained and Apple Plumbing will be installing at the approximate amount of \$16,950.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the purchase and installation of two commercial water heaters in the amount of \$16,950.00 from Apple Plumbing. All present voiced a "YEA" vote and the motion passed with **Resolution 20-10-14**. (A copy of the resolution will be included in the minutes.)

Tammy Boggs, Township Administrator, informed the Board that she received a letter from Warren County Regional Planning regarding Shaker Run Section 7. Assistant Fire Chief Elleman has requested that a turnaround be placed at the end of Golfside Dr. due to the need for safety vehicles being able to turn around. Mrs. Boggs will send a letter requesting the turn around. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs requested the Board grant her authority to sign an agreement with Collett Propane for Station 33.

Mrs. Boggs informed the Board that the cost to bury the two propane tanks at Station 33 will be \$1,700.00. Approval was given at the October 12th meeting to expend \$1,000.00. Because there are two tanks there is an additional charge of \$700.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the additional payment of \$700.00 to Collett Propane. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$748.92. The purchase is for \$748.92 from Amazon. Mr. VanDeGrift made a motion, seconded by Jones to subsequently approve the expenditures in the cumulative amount of \$748.92. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-10-13**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board she received a letter from Warren County Regional Planning regarding a conditional use and site plan review for the Barnett residence on Wilmington Rd. The owners have requested to add a secondary dwelling unit on a 3.3 acre flag lot. The Trustees had no comments or concerns as long as the changes comply with current zoning. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board she received a request from Miller Diversified to extend the time line another thirty days for the completion of Station 33. Mrs. Boggs will review with our legal counsel as well as Mark Shoemaker from KZF design. As long as those parties are in agreement the Trustees approved the additional time.

Mrs. Boggs prepared a letter to send to Warren County Rural Zoning Inspection regarding Airbnb's in Turtlecreek Township. The letter requests guidelines for a property used as a business which generates income on a regular basis from different individuals or being used as a party house. The safety concerns are listed in the letter and requests the residence be classified as a business and have all the required safety items such as smoke detectors, fire extinguisher, posted exit plan, owner contact information, resident's information and annual fire inspections per the Ohio Fire Code. Mr. Jones will sign the letter.

Mrs. Boggs informed the Board that our Administrative Leave is defined in the Personnel Policy to be straight time only. Mrs. Boggs requested that the personnel being placed on Administrative Leave due to Covid be given their normally guaranteed overtime. This will be a temporary change to the policy. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the temporary policy change as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-10-15**. (A copy of the Resolution is included in the minutes.)

General Reports:

CORRESPONDENCE:

IN:

Email from Mr. Gamble regarding speed signs in Shaker Run
Letter from Warren County Engineer's Office regarding The Estates of Keever Creek Section 3
Letter from Medical Mutual regarding employee's Medicare status
Letter from Ohio Secretary of State regarding registration on the website
Letter from Delta Dental regarding premiums
Letter from Urgent Care regarding procedures for COVID
Resolution from Warren County Board of Commissioners regarding the continuance of public hearing for the rezoning application of Creek Song
Letter from Ohio Auditor of State regarding UAN computer
Letter from United Way of Warren County regarding event at the YMCA
Letter from OTARMA regarding the MORE grant
Resolution from Warren County Board of Commissioners regarding the continuance of public hearing for Creek Song
Letter from Warren County Foundation regarding the donation for the Imagination Library

OUT:

Letter to Warren County Rural Zoning Inspection regarding the variance for Brian Weiss
Letter to Warren County Regional Planning regarding Union Village Phase 1B Final Plat
Letter to Warren County Rural Zoning Inspection regarding the variance for 27 Hickory Meadows.
Letter to Warren County Rural Zoning Inspection regarding the variance for Thomas Norris
Email to the Warren County Sports Complex regarding the parking in the park
Email to Mr. Gamble regarding the speed signs in Shaker Run
Letter to Lebanon City Schools Transportation Department

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32509 through 32532 (copy to follow) and Vouchers 1078-2020 through 1130-2020.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/23/20	10/26/20	1002-2020	AMERICAN RISK POOL CONSULTANT OTARMA	2191-892-0000	\$500.00	2020 MORE GRANT
10/23/20	10/26/20	1001-2020	AMERICAN RISK POOLING CONSULT	1000-892-0000	\$4,737.01	OTARMA DISTRIBUTION OF CAPITAL
					\$5,237.01	
10/21/20	10/26/20	1000-2020	OTARMA	2192-892-0000	\$947.00	OVERPAYMENT FROM FIRE FUND
					\$947.00	
10/13/20	10/19/20	990-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2272-519-0000	\$559,563.04	CORONAVIRUS RELIEF FUNDS HB 614 (DIRECT DEPOSIT)
					\$559,563.04	
10/13/20	10/26/20	991-2020	PARAMOUNT INSURANCE CO	2191-299-0000	\$178.00	LIFE SQUAD SERVICES
10/14/20	10/26/20	992-2020	TRICARE	2191-299-0000	\$112.00	LIFE SQUAD SERVICES
10/14/20	10/26/20	993-2020	TRICARE	2191-299-0000	\$83.86	LIFE SQUAD SERVICES
10/16/20	10/26/20	994-2020	L HOPKINS	2191-299-0000	\$250.00	LIFE SQUAD SERVICES
10/16/20	10/26/20	995-2020	C LAWSON	2191-299-0000	\$75.00	LIFE SQUAD SERVICES
10/16/20	10/26/20	996-2020	COMPANAGEMENT HEALTH	2191-299-0000	\$760.68	LIFE SQUAD SERVICES
10/19/20	10/26/20	997-2020	UNITED WORLD LIFE INSURANCE	2191-299-0000	\$77.15	LIFE SQUAD SERVICES
10/19/20	10/26/20	998-2020	OTTERBEIN HOMES WORKERS COMP	2191-299-0000	\$613.95	LIFE SQUAD SERVICES
10/20/20	10/26/20	999-2020	LIBERTY MUTUAL	2191-299-0000	\$62.58	LIFE SQUAD SERVICES
10/23/20	10/26/20	1003-2020	BUCKEYE HEALTH PLAN	2191-299-0000	\$241.08	LIFE SQUAD SERVICES
10/9/20	10/19/20	980-2020	HHP OHIO	2191-299-0000	\$65.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/9/20	10/19/20	981-2020	HNB-ECHO	2191-299-0000	\$1,019.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/13/20	10/19/20	982-2020	CGS	2191-299-0000	\$404.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/13/20	10/19/20	983-2020	MEDICAL MUTUAL	2191-299-0000	\$818.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/20	10/19/20	984-2020	ANTHEM BLUE	2191-299-0000	\$94.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/20	10/19/20	985-2020	HNB-ECHO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/20	10/19/20	986-2020	AARP SUPPLEMENTAL	2191-299-0000	\$202.87	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/14/20	10/19/20	987-2020	CGS	2191-299-0000	\$2,277.30	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/15/20	10/19/20	988-2020	AETNA	2191-299-0000	\$537.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/15/20	10/19/20	989-2020	UNITED HEALTHCARE	2191-299-0000	\$661.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/20	10/26/20	1004-2020	ANTHEM BLUE	2191-299-0000	\$101.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/19/20	10/26/20	1005-2020	AETNA	2191-299-0000	\$464.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/20	10/26/20	1006-2020	AARP SUPPLEMENTAL	2191-299-0000	\$83.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/20	10/26/20	1007-2020	ANTHEM BLUE	2191-299-0000	\$195.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/20/20	10/26/20	1008-2020	CGS	2191-299-0000	\$333.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/20	10/26/20	1009-2020	ANTHEM BLUE	2191-299-0000	\$80.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/20	10/26/20	1010-2020	AETNA	2191-299-0000	\$83.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/20	10/26/20	1011-2020	AETNA	2191-299-0000	\$171.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/20	10/26/20	1012-2020	HNB-ECHO	2191-299-0000	\$192.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/21/20	10/26/20	1013-2020	AETNA	2191-299-0000	\$519.29	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/20	10/26/20	1014-2020	AARP SUPPLEMENTAL	2191-299-0000	\$183.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/20	10/26/20	1015-2020	HNB-ECHO	2191-299-0000	\$460.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/23/20	10/26/20	1016-2020	CGS	2191-299-0000	\$813.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$12,398.77	
10/19/20	10/26/20	1017-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB49 OCTOBER 2020 (DIRECT DEPOSIT)
10/19/20	10/26/20	1018-2020	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,054.34	LOCAL GOVT OCTOBER 2020 (DIRECT DEPOSIT)
					\$6,984.84	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

Mr. VanDeGrift made a motion to make a donation in Memory of Michael Anthony Torino in the amount of \$50.00 to St. Jude Children's Research Hospital.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 9, 2020 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 20-10-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE TYLER POLEN EFFECTIVE OCTOBER 12, 2020
AS A PART TIME EMT/FF2**

WHEREAS, a position of “Part-Time EMT/FF2 has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Tyler Polen be hired as a Part Time EMT/FF2 working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Tyler Polen for the position of Part-Time EMT/FF2, effective hire dated of October 12, 2020 at the rate of \$17.00 per hour. Mr. Polen’s hours of work will be 24 hours shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of October, 2020

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE JONATHAN PATRICK EFFECTIVE OCTOBER 15, 2020
AS A PART TIME EMT/FF2**

WHEREAS, a position of “Part-Time EMT/FF2 has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jonathan Patrick be hired as a Part Time EMT/FF2 working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jonathan Patrick for the position of Part-Time EMT/FF2, effective hire dated of October 15, 2020 at the rate of \$17.00 per hour. Mr. Patrick’s hours of work will be 24 hours shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of October, 2020

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE NICHOLAS KAMAKA EFFECTIVE NOVEMBER 9, 2020
AS A FULL TIME EMT - PARAMEDIC**

WHEREAS, a position of “Full Time Paramedic” has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Nicholas Kamaka be hired as a Full Time EMT - Paramedic working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Nicholas Kamaka for the position of Full-Time EMT - Paramedic, effective hire dated of November 9, 2020 at the rate of \$17.00 per hour. Mr. Kamaka’s hours of work will be 24 hours shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of October, 2020

Signed: _____ “YEA”
_____ “YEA”
Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE ADELIN KIEREN EFFECTIVE NOVEMBER 7, 2020
AS A PART TIME EMT-PARAMEDIC/FF2**

WHEREAS, a position of “Part-Time EMT-Paramedic/FF2 has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Adeline Kieren be hired as a Part Time EMT-Paramedic/FF2 working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Adeline Kieren for the position of Part-Time EMT-Paramedic/FF2, effective hire dated of November 7, 2020 at the rate of \$19.00 per hour. Mr. Kieren’s hours of work will be 24 hours shifts.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 27th day of October, 2020

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase twenty (20) sets of turnout gear; and

WHEREAS, the cost of the twenty (20) sets of turnout gear will be approximately \$49,180.00 from Fire Safety Services; and

WHEREAS, the source of the funds to purchase the turnout gear will be the 2272 Cares Fund (2272-230-5999-0028 Other – Other Expenses PPE); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of turnout.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 27th day of October, 2020

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR,
TO SIGN AGREEMENT WITH COLLETT PROPANE FOR STATION 33**

WHEREAS, the Turtlecreek Township Board of Trustees have the need to establish an agreement with Collett Propane for Station 33; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Tammy Boggs, Administrator, to sign the agreement, and

THEREFORE, by motion of Mr. VanDeGrift and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 27th day October, 2020

Signed: _____ " YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-10-13

Date of Resolution: October 27, 2020

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 27th day of October, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-10-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Township Administrative Building has a need to purchase two (2) water heaters to replace the original water heaters installed in 2006; and

WHEREAS, the cost of the two (2) water heaters will be approximately \$16,950.00 from Apple Plumbing; and

WHEREAS, the source of the funds to purchase the two (2) water heaters will be the General Fund 1000 (1000-760-740-0000 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of water heaters.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of October, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-10-15
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a need for a temporary revision to the Personnel Policy Manual regarding the Administrative Leave and COVID - 19; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio would like to temporarily revise Section 6.11 (B) of the Personnel Policy Manual to allow employees that have been placed on Administrative Leave due to COVID – 19 to receive the employee’s weekly pay including overtime hours effective September 1, 2020 through December 31, 2020;

WHEREAS, the change will be in effect from September 1, 2020 through December 31, 2020.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the revision of Section 6.11 (B) of the Personnel Policy Manual until December 31, 2020.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 27th day of October, 2020

Signed: _____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

END OF MINUTES.